

MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD AT NEWTON HALL, WATERSTON ON TUESDAY 12TH SEPTEMBER 2017 AT 7.00PM.

PRESENT: Cllr M Howells (chair)
Cllr B Brown
Cllr B Evans
Cllr P Roberts
Cllr G Wilson
Cllr Mrs J Wilson

APOLOGIES: Cllr Mrs A Richards
Cllr Mrs J Howell

The clerk was in attendance (Mrs J Clark)

Also in attendance: Miss Caroline Quirk (Jordanston Community Association)
Mrs Jean Griffiths
Mrs Elaine Lloyd
Mrs Margaret Wiltshire

54/17 **DECLARATIONS OF INTEREST**

None received.

55/17 **FUTURE OF JORDANSTON PLAY PARK**

Several members of the Jordanston Settlements Community Association attended the meeting to advise Members that they would be unable to continue running the Jordanston play park due to their increasing ages and lack of new, younger members coming forward. The representatives advised that the land is owned by this council and the park was initially the responsibility of this council but was taken over by the Association in 2004. The clerk was asked to check the old files for any documentation relating to this and for the legal position to be established before discussing at the next meeting.

RESOLVED: **That the clerk attempts to find any old documentation relating to this matter for discussion at the next meeting.**

56/17 **CHAIR'S ANNOUNCEMENTS**

Cllrs M Howells and B Brown had attended an event called 'The Big Conversation' regarding health services in Pembrokeshire. This is a consultation exercise only and a questionnaire will need to be completed. The plan is to centralise services where patients have elective surgery by building a hospital especially for this purpose. Cllr M Howells offered to complete the questionnaire on behalf of Council.

Cllr B Brown attended a OVW meeting in July and was elected to the Executive Committee, subject to confirmation. He also advised that the PLANED, PCC and PAVS event 'Working Together' had been a very useful experience.

57/17 **MINUTES OF THE LAST MEETING**

The minutes of the meeting of 11th July 2017 were proposed and seconded. They were agreed as a true record.

58/17 **MATTERS ARISING**

The following matters were raised:

- a) Minute 46/17 c) The clerk was asked to email Ben Blake about SLOW signage on Church Road.
- b) Minute 46/17 d) Clerk to remind PCC about sets at Waterston and Mastlebridge.
- c) Minute 50/17 There was some disagreement about a hedge on the cocklebank so the matter was left on the table. The toilets had been painted both externally and internally and the clerk was asked to remind Danfo about installing hand driers. There were large gaps between the urinals in the gents and the clerk was asked to obtain permission to repair these and to ask Danfo which is the best substance to use.
- d) Minute 52/17 a) The clerk advised that she had requested the relocation of the bus shelter by PCC and they had asked where we wished the bus stop to be located on the opposite side near to Alban Crescent. It was agreed that between the driveways of two properties was the only suitable location.

59/17 **REPORT OF EXTERNAL AUDITOR ON ACCOUNTS 2016-17**

The clerk advised that an unqualified report had been received and only two minor points had been raised:

- a) That bank statements up to 31st March 2017 be provided.
- b) That the Council should check on ownership of property before claiming back VAT.

RESOLVED: **That the unqualified report of the External Auditor be accepted and the points raised be noted.**

60/17 **BANK BALANCES AND UPDATE ON ACCOUNTS TO 31ST AUGUST 2017**

The following documents were circulated:

- a) The Bank Acct Reconciliation Summary with a current account balance of £817.96 the Saver Acct as £13,420.62 and the United Trust Acct of £10,000.
- b) Financial Statement – Cashbook showing income of £10,365.79 and expenditure of £ 7,422.21 (gross).

- c) The Financial Statement – Budget Comparison showing the budget, actual income and expenditure and the balance remaining under each budget heading.
- d) It was agreed to increase the budget for councillors’ allowance and the audit fees budget as well as increasing the Contingency budget when considering the budget for 2018-19.

RESOLVED: That the financial information provided above be approved and accepted.

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ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

a) Mrs J Clark August salary	£150.25
b) PAYE for August	£37.40
c) OVW Training for Cllrs J Howells & B Brown	£80.00
d) Churchfarm Landscapes – Tree felling in Waterston	£840.00
e) Hall hire for Mastlebridge	£36.00
f) Primary Care Suppliers – Defibrillator	£1,498.80
g) J Clark – postages	£5.97

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QUARTERLY INSPECTION OF HAZELBANK PLAY AREA

The quarterly inspection report had been received for the above play area and there no items of high risk and only two items of medium risk which were worn bushes on the swings and an item on the trim trail was loose in the ground. The clerk was asked to speak to the inspector from PCC about these matters.

RESOLVED: To accept the quarterly inspection report and to deal with the two items of medium risk by contacting the inspector for advice.

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PLANNING APPLICATIONS

The following planning application had been received:

17/0514/PA: Extension and alteration – at Bella Vista, Mastlebridge – it was agreed to support the application.

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REPORT BY CHAIRMAN ON ST TUDWALS’S CHURCH

The chair advised Members that he had been approached by Rev Alan Chadwick, the vicar of St Tudwal’s Church for financial assistance towards the maintenance of the church. The land and the building are owned by the Church in Wales and the Parochial Church Council is responsible for the maintenance. Now that most of the congregation were elderly they were

finding fund-raising quite difficult. A survey had suggested if a 'Friends of the Church' group was formed, then we would be in a position to help with

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funding. The opinion of One Voice Wales was obtained by Cllr B Brown and the LGA 1894 gives parish councils the power to assist funding of public buildings other than churches. OVW is investigating this law further and will report back to Cllr Brown. It was suggested that the LGA 1972 be checked and that Rev Chadwick be invited to attend the next meeting in October.

RESOLVED: That further investigations be made and that Rev Chadwick be invited to attend the next meeting on 17th October 2017.

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CORRESPONDENCE RECEIVED

- a) PCC – Community meetings for Corporate & Fin Planning process.
- b) Disabled Ramblers – revision of BS 5709 Gaps, Gates & Stiles.
- c) Mid & WW Fire & rescue Service – Did You Know Survey.
- d) Boundary Commission – Review of electoral Arrangements.
- e) PCC – Review of Sec Education Provision in Haverfordwest.
- f) PCC – New Milford Haven 3-11 Primary School.
- g) OVW – June News Bulletin
- h) Old People's Commissioner for Wales Summer Newsletter
- i) Mid & WW Fire & rescue Service – Have your say on draft Well-Being Plan Priorities.
- j) OVW – What's stopping you from being an AM?
- k) Natural Resources Wales – latest news and stories.
- l) Hywel Dda UHB – Big Conversation Workshop.
- m) PCC – Local Development Plan – 4th Annual Monitoring Report..
- n) Community Health Council – Welsh Govt White Paper Consultation 'Services fit for the future.'
- o) Pembs Coastal Forum News.
- p) PCC Current Consultations a) Horse Drawn Omnibuses and Changes to Council Tax Arrangements.
- q) Cadw – Heritage Impact Statements in Wales.
- r) Mid & WW fire & Rescue Service – Defibrillators in Pembs.
- s) Planed's Zero waste networking event.
- t) Audit Wales – Seminar: Using alternative delivery methods to deliver public services.
- u) OVW News
- v) PLANED – Reminder Pembs Community Forum Network events.
- w) Community Speedwatch – update on local activities.
- x) OVW – Agenda for Pembs area committee meeting in Sept.

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ANY OTHER INFORMATION

The following matters were raised:

- a) The chair referred to his draft response to Darren Thomas regarding Quiet Lanes and it was agreed that this be sent.

- b) That a rent review for the Boat Club be put on the next agenda and the clerk was asked to look up the legal agreement.
- c) Cllr B Brown was thanked for the loan of a 24" monitor to assist the clerk in her work.
- d) Cllr B Brown advised Members that there is a possibility that he may be appointed to the Standards Committee following the normal scrutiny procedure. The appointment has to be approved by One Voice Wales and then PALC. He has an interview in October.
- e) Cllr Roberts asked if the clerk could make enquiries about new flooring in the toilets at Hazelbeach as they did not present a good image.
- f) There have been complaints about access to the footpath leading to the weir. The clerk was asked to speak to Dekker Thomas of PCC regarding this and to get any agreement in writing.
- g) The clerk was asked to circulate an up to date list of councillors' contacts details.

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DATE OF NEXT MEETING

The next meeting will be held on Tuesday 17th October 2017 at 7.00pm.

The meeting closed at 9.15pm.

Signed.....Chair.....Date

Signed.....Clerk